2020 Course & Program Guide
A leading institution
for educating professionals

cairnmillar.edu.au
“Studying in a small boutique environment was an awesome experience. It resulted in me achieving my dream of becoming a clinical psychologist when I was accepted into Cairnmillar’s Master of Psychology (Clinical Psychology) program.” Cairnmillar Graduate
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The Cairnmillar Institute

Cairnmillar has played extensive roles in the wide field of psychology, counselling and psychotherapy. In particular, we have been active in four important areas.

1. **Our Clinics**
   For almost 60 years, we have developed our clinical and counselling services across the spectrum of specialisations in therapy, including our own contextual analysis psychotherapy. Our work in this area has given us a significant presence both locally and internationally.

2. **Our School**
   Our School of Psychology Counselling and Psychotherapy is well established. It has evolved from its early beginnings in professional education and training to our accredited Doctoral and Masters Degrees.

3. **Our Research**
   Our staff and students are actively involved in research projects in a wide range of mental health issues, prevention, and psychological wellbeing. A major focus is The Big Tent Project, a therapeutic intervention program for kindergarten children with psychological, emotional, and behavioural problems.

4. **Our Community**
   From our earliest days we have given high priority to community education and prevention. This side of our work continues to be a major focus. All treatment and training programs are vastly enriched as they sit within a constant awareness of the priorities of prevention.
A Message
from the Executive Director

Students at Cairnmillar benefit from studying in a rich clinical context, at an Institute with a distinguished professional history.

Several features distinguish our teaching programs from others:

**Our close links to the community**
Since its inception in 1961, The Cairnmillar Institute has been a strong advocate of psychology in the community, providing psychological, counselling and psychotherapeutic services, together with short courses. Consequently we have a robust and informed understanding of the psychological services that are needed by the community, which in turn ensures that our teaching is both contemporary and relevant.

**Psychology Clinics**
We have a several psychology clinics based at Hawthorn East, Highpoint Maribyrnong, Healesville and Whittlesea. Students are often supervised by our practitioners in our fully functioning clinics, working in partnership to further develop skills, while servicing the needs of our client groups.

**Innovation and Partnerships**
Cairnmillar developed the first human relations training program in Australia; it was first in developing family counselling services in the suburbs; it took programs for the prevention of suicide into schools throughout Victoria. Cairnmillar was an early participant in developing trauma therapy. The mood clinics reached the general community, and into the more specialised zones of stroke survivors and people coping with lupus. Over the last twenty five years, Cairnmillar developed what has become known as The Big Tent Project which focuses on traumatised children of kindergarten age; and at the other end of the spectrum, it has developed a unique interactive learning program SAGE for older people, together with psychological services for their families and carers.

Students studying at Cairnmillar benefit greatly by commencing their careers in a rich clinical context, at an Institute with a distinguished professional history of clinical excellence. We look forward to you becoming part of this rich history and tradition in 2020.

Prof Kathryn von Treuer
Executive Director
Courses of Study
at the Cairnmillar Institute

The Cairnmillar Institute brings to the learning experience a wealth of clinical and psychotherapeutic knowledge to ensure a personalised learning experience for all who come our way.

As an approved Higher Education Provider, our education programs have university equivalence. We are proud of this achievement and the professional recognition it affords Cairnmillar as a centre known for clinical excellence. Our psychology degrees have accreditation from The Australian Psychology Accreditation Council (APAC), and our counselling and psychotherapy programs have also received accreditation from the Psychotherapists and Counsellors Federation of Australia (PACFA).

Our Head of School and the staff of the school are committed to providing a personalised training experience for all who come our way. The school has developed an outstanding teaching program and a reputation for the training of psychologists, counsellors and psychotherapists. The high quality of our programs means that our graduates meet the highest possible standards.

Cairnmillar now has several pathways for students to become psychologists, counsellors and psychotherapists through the following programs:

- Doctor of Psychology (Clinical Psychology)
- Master of Psychology (Clinical Psychology)
- Master of Professional Psychology Practice
- Master of Professional Psychology
- Bachelor of Psychology (Honours)
- Master of Counselling and Psychotherapy
- Graduate Diploma of Counselling and Psychotherapy
- Graduate Certificate of Counselling and Psychotherapy

In addition to our short courses, professional development and coaching, we are constantly developing new programs of study to meet the needs of aspiring psychologists, counsellors and psychotherapists from all over the world.

Information Evenings

Our information evenings provide an opportunity to talk directly to our staff, current students and alumni to help you to make an informed decision about our courses. For dates, times and to register your attendance, please visit our website www.cairnmillar.edu.au

Cairnmillar Alumni

All graduates are encouraged to continue their participation in our alumni. Contact us to be put on our mailing list in order to receive exclusive invites to various events that are scheduled throughout the year.
Doctor of Psychology (Clinical Psychology)

The Doctor of Psychology (Clinical Psychology) involves intensive high-level research training in the professional skills of clinical psychology. Clinical psychology is a specialisation focusing on psychopathology and the assessment and treatment of clinical disorders across the life span. Students will develop advanced knowledge/skills and experience in psychopathology, assessment and therapeutic interventions for adults and children suffering from clinical disorders.

Most clinical psychologists develop expertise in specific areas of clinical psychology. They provide a wide range of psychological services to individuals across the lifespan and for mental health conditions that range from mild to severe and complex. In addition to professional practice, clinical psychologists may be involved in research, teaching and supervision, program development and evaluation, public policy and other activities that promote psychological health in individuals, families, groups, and organisations.

Students in the program participate in supervised work placements and undertake qualitative or quantitative research into aspects of psychological interventions, such as the therapeutic process, experiences of clients and therapists, change processes, differing presenting issues and studies of treatment outcomes. Students also undertake course work units comprising of advanced study which is central to the practice of clinical psychology, as well as units of professional skills development and training.

Location: Hawthorn East  
Delivery: Full Time Only  
Duration: 4 Years  
Intake: Semester 1 each year  
FEE-HELP: Yes

Course Duration and Structure

This four year full time program consists of 400 credit points. Students undertake a total of 22 units of study consisting of nine coursework units (12.5 credit points or 28%), six placement units (75 credit points or 19%) and seven research units (212.5 credit points or 53%).

Year 1
- Clinical Placement Intensive Workshops
- Professional Practice and Professional Ethics
- Research Project A
- Psychological Assessment, Diagnostic Testing and Interview Competencies
- Supervised Clinical Placement B
- Cognitive-Behavioural Processes and Interventions
- Child and Adolescent Psychopathology and Intervention
- Research Project B

Year 2
- Supervised Clinical Placement C
- Health Psychology
- Adult Psychopathology and Intervention
- Research Project C
- Interpersonal Processes and Communication Skills
- Supervised Clinical Placement D
- Psychodynamic Therapy
- Research Project D

Year 3
- Advanced Diagnostics and Interventions for Complex Presentations
- Supervised Clinical Placement E - with Case Analysis
- Research Project E
- Research Project F

Year 4
- Supervised Clinical Placement F - with Supervision and Supervisory Training
- Research Project G
- Research Project H
Admission Criteria

Applicants accepted into the program must have:

- A degree from an Australian university and have completed a four-year APAC accredited sequence of studies in psychology at first or upper second class level, normally H1 (80%) in a course or courses accredited by the Australian Psychological Society, or equivalent overseas qualifications recognised by the APS, or a Master of Psychology (Clinical Psychology) recognised by APAC.

- Demonstrated possession of an appropriate level of knowledge and skill related to research. In accordance with the guidelines set by The Cairnmillar Institute to have applied for and gained candidature approved by The Cairnmillar Institute Student Review Committee. Applicants who fail to gain candidature will not be eligible to continue in the doctoral program and may choose to apply for a place in the Master of Psychology (Clinical Psychology) program.

For entry into the course, students are required to submit an application through the Apply Now page on The Cairnmillar Institute website, with certified or original scanned copies of the following supporting documentation:

- Most recent academic transcripts
- A current curriculum vitae
- A 500 word personal statement outlining what factors have contributed to the application
- Proof of residency/citizenship (e.g. passport, birth certificate, or citizenship certificate)
- Two academic and one professional reference using the online HODSPA reference system. A link and guide on the system is available on our website.

Successful applicants will be invited to attend an interview with members of the School Teaching Faculty, providing potential students the opportunity to discuss any questions they have about the proposed course of study.

Recognition of Prior Learning

Students applying for this program may enter into a process in which the may be granted credit or partial credit towards the qualification in recognition of previous experience where an equivalence of earlier learning can be established. Credit transfer for an Australian Psychology Accreditation Council (APAC) course, is only applicable for recently completed APAC accredited postgraduate programs.

Credit or partial credit is not granted in recognition of knowledge or skills gained through work or life experience. The granting of credit for placements on the basis of previous experience gained as a registered psychologist is not permitted by APAC.

Graduate Learning Outcomes

Graduates of the Doctor of Psychology (Clinical Psychology) develop skills in each of the areas listed below so as to be able to commence the Psychology Board of Australia's Registrar Program after they graduate. These areas include:

- Knowledge of the Discipline.
- Ethical, Legal and Professional Matters.
- Psychological Assessment and Measurement.
- Intervention Strategies.
- Research and Evaluation.
- Communication and Interpersonal Relationships.
- Working within a Cross Cultural Context.
- Practice across the Lifespan.
- Supervision and Reflective Self-Practice.

Career Opportunities

Graduates of the Cairnmillar Institute's Doctor of Psychology (Clinical Psychology) are highly sought after for their academic acumen and professional suitability. They have an appreciation of the breadth and depth of psychological practice and are creative and flexible in their thinking. Graduates are committed to working within the scientist-practitioner model and to using interventions and assessments that have been empirically validated. They are familiar with working with a range of clients and their practice is ethical and culturally sensitive.

Graduates are trained for careers in clinical psychological practice, in research, hospital settings, community mental health, education, clinical rehabilitation services, general medical practices, mental health services, and private practice.

Professional Recognition

On completion of the course, graduates of the program will be eligible for:

- Membership of The Australian Psychological Society (APS).
- Registration as a psychologist with AHPRA.
- Recognition by the Psychology Board of Australia as a Clinical Psychology Registrar.
- After one year of a Psychology Board of Australia approved registrar program, membership of the APS College of Clinical Psychologists.
- Registration as a specialist clinical psychology practitioner with Medicare Australia.
Master of Psychology (Clinical Psychology)

The Master of Psychology (Clinical Psychology) program prepares students for professional practice and for clinical registration endorsement. This Australian Psychology Accreditation Council (APAC) accredited program has also been approved by The Australian Psychological Society College of Clinical Psychologists. All teaching staff are experienced clinicians who are committed to advancing the field of psychology through their own work and their interaction with students.

Students participate in supervised work placements and undertake qualitative or quantitative research into aspects of psychological interventions, such as the therapeutic process, experiences of clients and therapists, change processes, differing presenting issues and studies of treatment outcomes. Students also undertake course work units comprising of advanced study which is central to the practice of clinical psychology, as well as units of professional skills development and training.

Location: Hawthorn East
Intake: Semester 1 each year
Delivery: Full Time Only
FEE-HELP: Yes
CRICOS Course Code: 092972G

Course Duration and Structure

This two year full time program consists of 200 credit points. Students undertake a total of 15 units of study consisting of eight coursework units (100 credit points or 50%), four placement units (50 credit points or 25%) and three research units (50 credit points or 25%).

Year 1
- Clinical Placement Intensive Workshops
- Professional Practice and Professional Ethics
- Research Project A
- Psychological Assessment, Diagnostic Testing and Interview Competencies
- Supervised Clinical Placement B
- Cognitive-Behavioural Processes and Interventions
- Child and Adolescent Psychopathology and Intervention
- Research Project B

Year 2
- Supervised Clinical Placement C
- Health Psychology
- Adult Psychopathology and Intervention
- Research Project C
- Interpersonal Processes and Communication Skills
- Supervised Clinical Placement D
- Psychodynamic Therapy
- Research Project D
Admission Criteria

- Applicants accepted into the program must have successfully completed a four year, or three year plus a fourth year, APAC accredited sequence in psychology within the last ten years with a minimum of an upper second class honours (75%) overall mark.
- Students must be eligible for registration with the Psychology Board of Australia as a provisional psychologist.
- An order-of-merit for entry will be prepared taking into account (a) academic record, (b) previous work experience and training, and (c) academic and professional referees’ reports.

For entry into the course, students are required to submit an application through the Apply Now page on The Cairnmillar Institute website, with certified or original scanned copies of the following supporting documentation:

- Most recent academic transcripts
- A current curriculum vitae
- A 500 word personal statement outlining what factors have contributed to the application
- Proof of residency/citizenship (e.g. passport, birth certificate, or citizenship certificate)
- Two academic and one professional reference using the online HODSPA reference system. A link and guide on the system is available on our website.

Successful applications will be invited to attend an interview with members of the School Teaching Faculty, providing students the opportunity to discuss any questions they have about the proposed course of study.

Recognition of Prior Learning

Students applying for this program may enter into a process in which they may be granted credit or partial credit towards the qualification in recognition of previous experience where an equivalence of earlier learning can be established. Credit transfer for an Australian Psychology Accreditation Council (APAC) course, is only applicable for recently completed APAC accredited postgraduate programs. Credit or partial credit is not granted in recognition of knowledge or skills gained through work or life experience. The granting of credit for placements on the basis of previous experience gained as a registered psychologist is not permitted by APAC.

Career Opportunities

Graduates may gain employment in community mental health centres, psychiatric hospital settings, specialist services for particular clinical groups, schools, post-secondary education, clinical rehabilitation services and private practice.

Professional Recognition

On completion of the course, graduates will be eligible to apply for:

- Recognition by the Psychology Board of Australia as a Clinical Psychology Registrar.
- Full membership of The Australian Psychological Society (APS), and associate membership of the APS College of Clinical Psychologists.

On completion of two years of further supervised experience in the registrar program, graduates will be eligible to:

- Be registered as holding an endorsement in clinical psychology.
- Be eligible to be registered as a specialist clinical psychology practitioner with Medicare Australia.

Graduate Learning Outcomes

Graduates of the Master of Psychology (Clinical Psychology) develop skills in each of the areas listed below:

- Capable in their chosen professional area.
- Obtain the theoretical knowledge, specialist clinical skills, and qualifications to practise as a clinical psychologist.
- Gain the clinical skills to assess, diagnose, and treat, various mental illnesses and conditions.
- Ability to conduct evidence based interventions with individuals, children, adolescents, families and groups.
- Gain the professional competencies required to conduct a range of psychometric assessments.
- Acquire the knowledge and skills to conduct applied research and evaluate programs in the discipline and practice of clinical psychology.
- Acquire the skills to investigate, analyse and synthesise complex information, problems, concepts, and theories in clinical psychological practice.
Master of Professional Psychology Practice

The Master of Professional Psychology Practice fully incorporates the 5+1 pathway to general registration as a psychologist with the Australian Health Practitioners Agency (AHPRA). In the first year of the course, students undertake and successfully complete the Master of Professional Psychology. The second year comprises the Psychology Board of Australia (PsyBA) Internship (+1) during which students develop therapeutic skills, professional knowledge, and experience in psychological practice.

On successful completion of the degree, graduates will have completed supervised field placements, undertaken individual and group supervision, and acquired the professional skills to meet the requirements for the ’5+1 internship model’ for generalist registration as a psychologist.

Although this course is a pathway to full registration as a general psychologists for fourth year graduates, APAC cannot accredit the PsyBA Internship Program. For this reason, this is not an APAC accredited postgraduate course of study.

Location: Hawthorn East
Intake: Semester 1 each year
Delivery: Full Time Only
FEE-HELP: Yes
Duration: 2 Years
CRICOS Course Code: 092973G

Course Duration and Structure

Year 1 - Master of Professional Psychology: This one year (5th year) full time program consists of 100 credit points. Students undertake a total of eight units of study consisting of five coursework (62.5 credit points or 62.5%), two placement units (25 credit points or 25%) and one research unit (12.5 credit points or 12.5%).

Year 2 - Master of Professional Psychology Practice: This one year (6th year) full time program consists of 100 credit points. Students undertake a total of four units of study consisting of one coursework (5 credit points or 5%), two longer placement units (70 credit points or 70%) and one shorter placement unit (25 credit points or 25%).

Year 1 - MPP Degree

- Interpersonal Process and Workplace Practices
- Cognitive Behavioural Interventions
- Professional Practice Issues
- Supervised Placement 1
- Psychological Assessment, Diagnostic Testing and Interview Competencies
- Adult Psychopathology
- Supervised Placement 2
- Research Project/Needs Analysis

Year 2

- Internship Planning and Preparation
- Supervised Professional Placement 1
- Supervised Professional Placement 2
- Supervised Professional Placement 3
Admission Criteria
Applicants must have successfully completed an (APAC) accredited fourth year course in psychology with credit average, and be eligible to hold provisional registration as a psychologist with the Psychology Board of Australia.

For entry into the course, students are required to submit an application through the Apply Now page on The Cairnsmillar Institute website, with certified or original scanned copies of the following supporting documentation:

- Most recent academic transcripts
- A current curriculum vitae
- A 500 word personal statement outlining what factors have contributed to the application
- Proof of residency/citizenship (e.g., passport, birth certificate, or citizenship certificate)
- Two academic and one professional reference using the online HODSPA reference system.

A link and guide on the system is available on our website.

Successful applications will be invited to attend an interview with members of the School Teaching Faculty, providing students the opportunity to discuss any questions they have about the proposed course of study.

Recognition of Prior Learning
Students applying for this program may enter into a process in which they may be granted credit or partial credit towards the qualification in recognition of previous experience where an equivalence of earlier learning can be established. Credit transfer for an Australian Psychology Accreditation Council (APAC) course, is only applicable for recently completed APAC accredited postgraduate programs. Credit or partial credit is not granted in recognition of knowledge or skills gained through work or life experience. The granting of credit for placements on the basis of previous experience gained as a registered psychologist is not permitted by APAC.

Career Opportunities
Graduates may find employment in a variety of settings including the community health centres, schools, rehabilitation providers, human resources, forensic and private practice.

Professional Recognition
On completion of the course, graduates of the program will be eligible for:

- Membership of The Australian Psychological Society (APS).
- Registration as a psychologist with AHPRA.

Graduate Learning Outcomes
Graduates of the Master of Professional Psychology Practice develop skills in each of the areas listed below:

- Demonstrate the capabilities required for registration as a psychologist.
- Analyse, articulate and synthesise psychology as a systematic body of knowledge.
- Analyse, synthesise and critically reflect on psychological constructs, models and theories.
- Administer and interpret a comprehensive range of psychological tests and assessments.
- Demonstrate effective oral and written communication and critical thinking skills for different audiences.
- Apply a range of evidence based psychotherapies.
- Liaise and collaborate with other mental health and allied health professionals in a range of organisational contexts and applied settings.
Master of Professional Psychology

The Master of Professional Psychology prepares selected psychology graduates who have successfully completed an APAC accredited fourth year course in psychology, to gain the knowledge and skills to meet the core capabilities and attributes required to practice as a psychologist. The eight competencies include the knowledge and skills to research, analyse, articulate and synthesise psychology as a systematic body of knowledge. Students learn a range of evidence based psychotherapies and interventions, gain professional experience through 300 hours of supervised practicum with a range of client groups and life-span issues. It also includes gaining the experience and skills to administer and interpret from a range of psychological tests and assessments.

The aim of the course is to provide a general education in the professional practice of psychology, such that the graduate is eligible to gain registration as a provisional psychologist with the Psychology Board of Australia (PsyBA), via the ‘5+1 pathway internship model’ for general registration with AHPRA. This fifth year has been designed specifically to meet APAC and PsyBA guidelines for such courses.

**Location:** Hawthorn East  
**Intake:** Semester 1 each year

**Delivery:** Full Time Only  
**FEE-HELP:** Yes

**Duration:** 1 Year  
**CRICOS Course Code:** 092974F

**Course Duration and Structure**

This one year (5th year) full time program consists of 100 credit points. Students undertake a total of eight units of study consisting of five coursework (62.5 credit points or 62.5%), two placement units (25 credit points or 25%) and one research unit (12.5 credit points or 12.5%).

**Year 1**

- Interpersonal Process and Workplace Practices
- Cognitive Behavioural Interventions
- Professional Practice Issues
- Supervised Placement 1
- Psychological Assessment, Diagnostic Testing and Interview Competencies
- Adult Psychopathology and Intervention
- Supervised Placement 2
- Research Project/Needs Analysis
Admission Criteria
Applicants must have successfully completed an (APAC) accredited fourth year course in psychology, and be eligible to hold provisional registration as a psychologist with the Psychology Board of Australia. Upon commencing the course, students must provide a copy of a current Police Check and a Working with Children Check. International students must have an IELTS score of 7.0 with a minimum in each band of 7.

For entry into the course, students are required to submit an application through the Apply Now page on The Cairnmillar Institute website, with certified or original scanned copies of the following supporting documentation:

- Most recent academic transcripts
- A current curriculum vitae
- A 500 word personal statement outlining what factors have contributed to the application
- Proof of residency/citizenship (e.g. passport, birth certificate, or citizenship certificate)
- Two academic and one professional reference using the online HODSPA reference system. A link and guide on the system is available on our website.

Successful applications will be invited to attend an interview with members of the School Teaching Faculty, providing students the opportunity to discuss any questions they have about the proposed course of study.

Recognition of Prior Learning
Students applying for this program may enter into a process in which they may be granted credit or partial credit towards the qualification in recognition of previous experience where an equivalence of earlier learning can be established. Credit transfer for an Australian Psychology Accreditation Council (APAC) course, is only applicable for recently completed APAC accredited postgraduate programs. Credit or partial credit is not granted in recognition of knowledge or skills gained through work or life experience. The granting of credit for placements on the basis of previous experience gained as a registered psychologist is not permitted by APAC.

Career Opportunities
Graduates may find employment in a variety of settings including community health centres, schools, rehabilitation providers, human resources and private practice.

Professional Recognition
On completion of the course, graduates will have acquired the necessary knowledge and skills to prepare them for a final year of supervised practice, the Psychology Board of Australia '5+1 internship model' for general registration with AHPRA, and may wish to enrol in the Master of Professional Psychology Practice (page 12).

Graduate Learning Outcomes
Graduates of the Master of Professional Psychology develop skills in each of the areas listed below:

- Ability to apply knowledge and skills in applied settings.
- Competence in foundation skills.
- Solid grounding in generalist psychology.
- Ability to administer and interpret a range of psychological tests and assessments.
- Ability to practice and evaluate a range of evidence-based interventions and psychotherapies.
- Ability to work therapeutically with individuals, couples, families and groups.
- The professional and communication skills to work effectively with other mental health professionals in a range of organisational contexts.
- Eligible to apply for a PsyBA +1 Internship.
Bachelor of Psychology (Honours)

The Bachelor of Psychology (Honours) is an APAC accredited fourth year psychology program. The course aims to provide for the completion of a four year sequence, which is a requirement for advanced study in psychology.

The course includes content focused on the theoretical and empirical bases for psychological measurement and assessment, evidence based approaches to psychological intervention, developmental psychopathology, and professional practice issues and ethics. The course also includes comprehensive coverage of psychological research, and students complete an individual research thesis. All teaching staff are experienced clinicians or researchers who are committed to advancing the field of psychology through their own work and their interaction with students.

Location: Hawthorn East
Intake: Semester 1 and Semester 2/ Mid Year each year
Delivery: Full Time and Part Time
FEET-HELP: Yes
Duration: 1 Year Full Time or 2 Years Part Time
CRICOS Course Code: 092970K

Course Duration and Structure
This one year full time or two year part time program consists of 100 credit points. Students undertake a total of seven units of study consisting of five coursework units (62.5 credit points or 62.5%) and two research units (37.5 credit points or 37.5%).

Full Time

Year One

- Professional Practice and Professional Ethics
- Research Methods
- Psychological Assessment
- Research Thesis 1
- Developmental Psychopathology Across the Lifespan
- Evidence-Based Practice and Practice-Based Evidence
- Research Thesis 2

Part Time

Year One

- Professional Practice and Professional Ethics
- Psychological Assessment
- Developmental Psychopathology Across the Lifespan
- Evidence-Based Practice and Practice-Based Evidence

Year Two

- Research Methods
- Research Thesis 1
- Research Thesis 2
Admission Criteria
Applicants must have completed a three year sequence in psychology in an accredited APAC program of study, within the last ten years. Minimum entry standard is a credit average (60%) in second and third year psychology units with credit in most units.

For entry into the course, students are required to submit an application through the Apply Now page on The Caimmiliar Institute website, with certified or original scanned copies of the following supporting documentation:

- Most recent academic transcripts
- A current curriculum vitae
- A 500 word personal statement outlining what factors have contributed to the application
- Proof of residency/citizenship (e.g. passport, birth certificate, or citizenship certificate)

Recognition of Prior Learning
Students applying for this program may enter into a process in which they may be granted credit or partial credit towards the qualification in recognition of previous experience where an equivalence of earlier learning can be established.

Credit transfer for an Australian Psychology Accreditation Council (APAC) course, is only applicable for recently completed APAC accredited postgraduate programs.

Credit or partial credit is not granted in recognition of knowledge or skills gained through work or life experience.

Graduate Learning Outcomes
Graduates of the Bachelor of Psychology (Honours) develop skills in each of the areas listed below:

- Demonstrate the ability to apply ethical codes, legislation, and professional standards to issues relevant to psychological research and professional practice.
- Demonstrate knowledge of the theoretical and empirical bases underpinning the development and application of psychological assessment and intervention.
- Demonstrate advanced knowledge and understanding of developmental psychopathology.
- Have the capacity to critically consider the impact of sociocultural and developmental factors in psychology research and professional practice.
- Apply the scientific method to answer psychology-related research questions (i.e., study design, data analysis and interpretation).
- Demonstrate sophisticated oral and written communication skills.

Career Opportunities
Graduates may apply the knowledge and skills acquired in the Bachelor of Psychology (Honours) in their current workplace. Graduates will be able to consider further study or employment in a range of fields where the knowledge and skills acquired in the Bachelor of Psychology (Honours) can be applied (e.g., Community Services, Business, Counselling). Graduates will also be eligible to apply for entry into Master of Psychology training programs.

Professional Recognition
On completion of the course, graduates will be eligible to:

- Apply for provisional registration as a psychologist.
- Apply for entry to an APAC accredited Masters training program that leads to registration as a psychologist.
Master of Counselling and Psychotherapy

Fully accredited by both the Psychotherapy and Counselling Federation of Australia (PACFA) and the Australian Counselling Association (ACA), the Master of Counselling and Psychotherapy is taught by respected therapist academics working in the field.

The course structure integrates the Graduate Certificate and the Graduate Diploma. It is the only course of its kind to organise for all students a comprehensive counselling placement with weekly clinical supervision, under the guidance of placement coordinators. This includes sourcing placement opportunities through established industry partnerships and providing intensive in-house individual and group supervision in order to meet the PACFA and ACA requirements and to fully prepare students for the workplace.

The aim of the Master of Counselling and Psychotherapy is to provide high-level training in the counselling and psychotherapeutic skills required to work effectively with a wide variety of clients. The program provides a deeper immersion into the theory and the techniques of an integrative process-oriented, relational psychotherapy that incorporates concepts from the psychodynamic, cognitive, existential, and humanistic psychotherapies in relevant and practical treatment methods. The course provides a solid grounding in the professional, ethical, and legal issues associated with counselling and psychotherapeutic practice.

The program offers students a strong experiential immersion in the theory and practice of counselling and psychotherapy, in order to provide a hands-on, practice-oriented training and learning experience. Students in the Master program are also trained in research methods and participate in the process-oriented research case study, in order to give them a unique opportunity to contribute to learning in the field.

**Location:** Hawthorn East  
**Intake:** Semester 1 each year  
**Delivery:** Full Time and Part Time  
**FEE-HELP:** Yes  
**Duration:** 2 Years Full Time, or 4 Years Part Time  
**CRICOS Course Code:** 092969C

**Course Duration and Structure**

This two year full time, or four-year part-time program, consists of 200 credit points. Students undertake a total of 16 units of study consisting of twelve coursework units (150 credit points or 75%), two placement units (25 credit points or 12.5%) and two research relevant units (25 credit points or 12.5%).

The Master of Counselling and Psychotherapy is an integrated, progressive program of study comprised of the Graduate Certificate of Counselling and Psychotherapy and the Graduate Diploma of Counselling and Psychotherapy.

### Year 1
- Psychotherapeutic Theories and Models
- Person-Centred Counselling
- Facilitating Therapeutic Change
- Cognitive Behavioural Therapy
- Assessment Process in Counselling and Psychotherapy
- Ethics and Professional Development
- Treatment Planning
- Counselling Placement 1

### Year 2
- Exploring Process-Experiential Emotion-Focused Therapy
- Existential Psychotherapy and the Group Process
- Key Competencies in Brief Dynamic Psychotherapy
- Research Project
- Counselling Placement 2
- Relationship and Marital Therapy
- Trauma Therapy - Loss and Grief
- Interpersonal Processes in Psychotherapy
Admission Criteria

Entrance into the Masters of Counselling and Psychotherapy requires:

- a minimum three-year Australian Bachelor degree (AQF 7) in a related discipline (such as teaching, social work, social sciences, psychology, counselling or similar) with at least a 70% average marks, OR
- a Graduate Diploma in Counselling and / or Psychotherapy, with at least a 70% average.

If you have an undergraduate degree in an unrelated discipline, you may be required to undertake The Carminhill Institute’s Introduction to Counselling Skills and Advanced Counselling Skills short courses prior to commencement and are encouraged to apply for Graduate Diploma in Counselling and Psychotherapy so suitability for the Master course can be assessed.

To apply, prospective students are required to submit an application through the Apply Now page, with certified copies of the following supporting documentation:

- Most recent academic transcripts
- A current curriculum vitae
- A 500-word personal statement outlining the reasons for wanting to undertake the course
- Proof of residency/citizenship (e.g. passport, birth certificate, or citizenship certificate)
- Two references, preferably with at least one academic, using the online HODSPA reference system. A guide on how to use the system is available here.

Prospective students who are shortlisted will be invited to attend an interview with members of the School Teaching Faculty. This provides the applicant with the opportunity to connect with staff, learn more about the course, and ask any questions.

Recognition of Prior Learning

Students may only be given credit for any coursework if it is from a successfully completed approved course at the appropriate Australian AQF postgraduate level.

Graduate Learning Outcomes

Students who satisfactorily complete the course will have achieved advanced knowledge and skills in the following areas of study:

- Acquisition of a high level of verbal and professional communication skills.
- The ability to facilitate the therapeutic process according to established the client’s focused goals.
- The ability to understand and practice within the PACFA Code of Ethics and Professional Guidelines.
- The skills to conduct risk assessment and apply crisis intervention skills and management.
- The ability to establish a treatment focus and develop a treatment plan.
- Understanding of relational dynamics and capacity for effective human relatedness that facilitates change.
- An awareness of the impact of the self on others and the development of relational intelligence, sensitivity, resilience and respect.
- Developed the relevant research and data analysis skills with the ability to critically review research studies.
- Developed capacity to be self-reflective and learn from experience.
- Acquired knowledge of applying alternative modes of working with clients, including the use of real-time internet platforms with awareness of potential security and confidentiality issues.
- Awareness and understanding of the range of human diversity and social, cultural, economic and psychological contextual influences.
- Understanding the impact of gender, sexual identity, sexual orientation, age, ability, class, religion, race and ethnicity on therapy.

Career Opportunities

Graduates may find employment in a variety of settings including community health and community services organisations, the health professions, rehabilitation providers, human resource management, child protection, family support counselling services, allied clinics and services, and private practice.

Professional Recognition

The course is accredited by the Psychotherapy and Counselling Federation of Australia (PACFA) and by the Australian Counselling Association (ACA).
Graduate Diploma of Counselling and Psychotherapy

The Graduate Diploma of Counselling and Psychotherapy provides students with training in key therapeutic modalities and interventions. With its strong vocational emphasis, it helps students learn how to integrate theoretical constructs, gain increased personal knowledge, increase their insight and understanding, apply advanced therapeutic techniques, observational, and practice skills.

The course provides students with theoretical knowledge of contemporary psychotherapies, including the cognitive behavioural therapies, and humanistic-existential approaches taught by practitioners who are specialists in the field. The course includes knowledge and practice of thorough assessment process and brief interventions, case conceptualisation and treatment planning, and development of professional ethical stance with an understanding of the current ethical and legal regulations and best practice in the field of counselling and psychotherapy.

**Location:** Hawthorn East  
**Intake:** Semester 1 each year  
**Delivery:** Full Time and Part Time  
**FEE-HELP:** Yes  
**CRICOS Course Code:** 092968D  
**Duration:** 1 Year Full Time, or 2 Years Part Time

### Course Duration and Structure

This one year full time program consists of 100 credit points, including 50 credit points from the Graduate Certificate of Counselling and Psychotherapy.

Students undertake a total of eight units of study consisting of seven coursework units (37.5 credit points or 75%) and one placement unit (12.5 credit points or 25%).

### Year 1

- Psychotherapeutic Theories and Models
- Person-Centred Counselling
- Facilitating Therapeutic Change
- Cognitive Behavioural Therapy
- Assessment Process in Counselling and Psychotherapy
- Ethics and Professional Development
- Treatment Planning
- Counselling Placement 1
Admission Criteria

Entrance into the Graduate Diploma in Counselling and Psychotherapy requires:
- a minimum three-year Australian Bachelor degree (AQF 7) in a related discipline (such as teaching, social work, social sciences, psychology, counselling or similar) with at least a 60% average mark, OR
- a minimum three-year Australian Bachelor degree (AQF 7) in any discipline with at least a 60% average AND relevant work experience, OR
- successful completion of a Graduate Certificate in Counselling and / or Psychotherapy with at least a 60% average, OR
- successful completion of a Diploma (AQF 5) OR Advanced Diploma (AQF level 6) AND at least one year's work experience in a relevant field.

Depending on your work experience, prospective students may be required to undertake The Cairnmarlar Institute's Introduction to Counselling Skills and Advanced Counselling Skills short courses prior to commencement.

To apply, prospective students are required to submit an application through the Apply Now page, with certified copies of the following supporting documentation:
- Most recent academic transcripts
- A current curriculum vitae
- A 500 word personal statement outlining the reasons for wanting to undertake the course
- Proof of residency/citizenship (e.g. passport, birth certificate, or citizenship certificate)
- Two references, preferably with at least one academic, using the online HODSPA reference system. A guide on how to use the system is available here.

Prospective students who are short-listed will be invited to attend an interview with members of the School Teaching Faculty. This provides the applicant with the opportunity to connect with staff, learn more about the course, and ask any questions.

Recognition of Prior Learning

Students may only be given credit for any coursework if it is from a successfully completed approved course at the appropriate Australian AQF postgraduate level.

Graduate Learning Outcomes

Students who satisfactorily complete the course will have achieved advanced knowledge and skills in the following areas of study:
- The ability to understand and practice within the PACFA Code of Ethics and Professional Guidelines.
- Knowledge and integration of the range of counselling and psychotherapeutic theories.
- Understanding the importance of establishing the therapeutic relationship.
- The capacity to relate in a way to facilitate change.
- An awareness of the impact of the self on others and the development of relational intelligence, sensitivity, resilience and respect.
- The capacity to be self-reflective and learn from experience.
- The skills to conduct a suicide risk assessment and management.
- Acquired knowledge of alternative modes of working with clients, including the use of telephone and real-time internet platforms, with an awareness of potential security and confidentiality issues.
- Respect and acknowledgment of indigenous history and human diversity.

- Understand the impact of gender, sexual identity, sexual orientation, age, ability, class, religion and ethnicity on therapy.

Career Opportunities

Graduates may find employment in a variety of settings including community health and community services organisations, the health professions, rehabilitation providers, human resource management, child protection, family support counselling services, allied clinics and services, and private practice.

Graduates of this program may be eligible to apply for direct entry into the second year of the Master of Counselling and Psychotherapy.

Professional Recognition

The Graduate Diploma of Counselling and Psychotherapy is accredited by the Australian Counselling Association (ACA). Students who wish to deepen their practice can go onto completing Master of Counselling and Psychotherapy.
Graduate Certificate of Counselling and Psychotherapy

The Caimmillar Graduate Certificate of Counselling and Psychotherapy introduces students to the foundational concepts and skills required to practice counselling and psychotherapy. The course provides training in specific counselling and psychotherapeutic modalities, enabling students to develop a foundational understanding, communication and practical skills required when working with people in a wide range of different professions. When completing this course, students will be able to add specific counselling knowledge and skills to their present work-related skills and to enhance self-understanding.

Students are trained in the application of counselling and psychotherapy skills through in-class peer and supervised practice, a discussion of case material, participating in intensive and regular small reflective group practice and clinical observation.

Location: Hawthorn East  
Delivery: Part Time  
Duration: 1 Year Part Time

Intake: Semester 1 each year
FEE-HELP: Yes
CRICOS Course Code: CP081

Course Duration and Structure
This part time program consists of 50 credit points offered over a one year period. Students undertake a total of four coursework units of study.

Year 1
- Psychotherapeutic Theories and Models
- Person-Centred Counselling
- Facilitating Therapeutic Change
- Cognitive Behavioural Therapy
Admission Criteria

Entrance into the Graduate Certificate in Counselling and Psychotherapy requires:
- A minimum three-year Australian Bachelor degree (AGF 7) in any discipline with at least a 60% average mark, OR
- Successful completion of a Diploma (AGF 5) OR Advanced Diploma (AGF 6) AND at least one year's work experience in a relevant field.

Prospective students may be required to undertake The Cairnmillar Institute's Introduction to Counselling Skills and Advanced Counselling Skills short courses prior to commencement.

To apply, prospective students are required to submit an application through the Apply Now page, with certified copies of the following supporting documentation:
- Most recent academic transcripts
- A current curriculum vitae
- A 500 word personal statement outlining the reasons for wanting to undertake the course
- Proof of residency/citizenship (e.g. passport, birth certificate, or citizenship certificate)
- Two references, preferably with at least one academic, using the online HODSPA reference system.

A guide on how to use the system is available here.

Prospective students who are shortlisted will be invited to attend an interview with members of the School Teaching Faculty. This provides the applicant with the opportunity to connect with staff, learn more about the course, and ask any questions.

Recognition of Prior Learning

Students may only be given credit for any coursework if it is from a successfully completed approved course at the appropriate Australian AGF postgraduate level.

Graduate Learning Outcomes

Students who satisfactorily complete the course will have achieved advanced knowledge and skills in the following areas of study:
- Knowledge and integration of the range of counselling and psychotherapeutic theories.
- Understanding the importance of establishing the therapeutic relationship.
- The capacity to relate in a way to facilitate change.
- An awareness of the impact of the self on others and the development of relational intelligence, sensitivity, resilience and respect.
- The capacity to be self-reflective and learn from experience.
- Understand the impact of gender, sexual identity, sexual orientation, age, ability, class, religion, race and ethnicity on therapy.

Graduates of this program may be eligible to apply for entry into the Graduate Diploma of Counselling and Psychotherapy.

Professional Recognition

The course units form part of the nested suite of study within the Master of Counselling and Psychotherapy. Further study (at least to the Graduate Diploma Level) is required to meet the professional training standards of the Australian Counselling Association (ACA).

Career Opportunities

Although graduated from this course will not be able to work independently in the field of counselling, they will learn additional communication and relational skills that may enhance their current work skills. With that, they may find employment in some community health and community services organisations.
Placements

Internships and placements are a key part of the courses and programs offered by the Institute. Our Placement Coordinators take great pride in the work they do finding workplace experience for our students studying the health sciences. Students in the three psychology streams, as well as our counselling and psychotherapy programs, all benefit from their individual guidance, supervision, and support.

Individual Supervision

Individual supervision involves a review of cases under treatment, management of the case, the therapeutic relationship and students own anxieties and conflicts. A close monitoring of professional boundaries, competencies, and ethical professional practice is also addressed. Each supervisor has extensive experience in various fields of psychology and psychotherapy, and is specifically accredited and experienced in supervision.

Group Supervision

Group supervision provides an opportunity for students to gain additional supervision and support of their cases, learn from the experiences of others and gain an understanding of group dynamics. The group process builds on the counselling and clinical skills gained in individual supervision. It provides peer review and support, and greatly assists in individual, personal and professional development.

Benefits

Cairnmillar provides comprehensive insurance including professional indemnity insurance to cover students at Cairnmillar and on external placement. A student mentor is also available to assist with study and other personal issues.

Pre-placement Competencies

It is strongly recommended that students prepare for their course and their placements by undertaking one of our short courses in counselling skills run by the Short Course Centre.

www.cairnmillar.edu.au/short-course-centre

Career Opportunities

Placements have been known to lead to career opportunities with a range of organisations, including but not limited to:

- CentaCare,
- Connections Uniting Care,
- Centrelink,
- Mission Australia,
- Anglicare,
- Private Psychological Practice,
- Drug and Alcohol Rehabilitation Providers,
- Family Relationship Centres,
- Southern School of Natural Therapies,
- Doncare,
- Camcare,
- Caraniehe.
Psychology Clinics

Cairnmillar is proud of the reputation our psychology clinics have gained for providing psychological, counselling and psychotherapy training for students and low cost counselling for the general public.

The supervised psychology, counselling and psychotherapy placements are practice-based enabling the student to make the transition from theoretical learning to applied practice in a range of clinical settings. The objective of the student clinic is to extend the student’s learning and practice skills. Students are required to participate and gain experience in client intake, administration, records and other practice management skills.

Cairnmillar Hawthorn East
391-393 Tooronga Road
Hawthorn East, VIC 3123
Phone +61 3 9813 3400
1800 391 393

Cairnmillar Highpoint
Highpoint Shopping Centre
Level 4, 120-200 Rosamond Road
Maribyrnong VIC 3032
Phone +61 3 9317 0622

Dandenong
Unit 5, 118 David Street
Dandenong VIC 3175
Phone +61 3 9813 3400
1800 391 393

Whittlesea
Whittlesea Specialist Centre
3/79-81 Church Street
Whittlesea VIC 3757
Phone +61 3 9813 3400
1800 391 393
2019 Programs

Our short course centre provides professional training programs that meet the needs of people in a variety of workplaces, organisations, and professions. We offer short courses for the general public, health professionals, corporate clients, provisional psychologists, supervisors, as well as workplace seminars. We can also run these programs for individual organisations in their workplace or at Cairnmillar.

In 2020 we will be offering the following programs. To find out dates and costs, go to short courses at www.cairnmillar.edu.au or telephone +61 3 9813 3400.

- Introduction to Counselling Skills
- Advanced Counselling Skills
- Applied Suicide Intervention Skills Training (ASIST)
- Chronic Suicidality and Self-Harm in Borderline Personality Disorder: Managing the Risk
- Effective Working with Overwhelm, High Level of Stress and Emotional Distancing
- Mental Health First Aid
- Mindfulness in Therapy
- Practical Ethics for Counsellors and Psychotherapists: Online Course
- Resource Therapy - Foundation Skills Workshop
- Suicide Risk Assessment and Intervention
- Supervisor Master Class
- Training the Effective Supervisor: A Competence Based Approach [PsyBA]
- Single Subjects
- Personal Development
- ...and more! View our website for additional courses and coaching opportunities: www.cairnmillar.edu.au
The YEAST Foundation Scholarship

By the generosity of The YEAST Foundation, this full, or partial Scholarship is awarded to a prospective postgraduate psychology student, who is from a traditionally underrepresented group and is actively involved, or wanting to contribute to the psychological health and well-being of children within the community. The scholarship is intended to support a student who, as a graduate of Cairnmillar, clearly desires to work with children.

The Justice Michael Kirby Scholarship

The Michael Kirby Scholarship honours the valued contribution and support of the Hon. Michael Kirby AC CMG, one-time judge of the High Court of Australia, and formerly the Chief Patron of Cairnmillar for more than ten years. In addition he supported the work of The Australian Foundation for Aftermath Reactions. He is recognised worldwide for his contribution to human rights, learning and scholarship, and to many of the critical concerns of the 21st century. In 1988 he unveiled the Bi-Centennial windows in St Michael’s Unititing Church. The Scholarship is awarded to a current student who is actively involved in the psychological health and well-being of the community.

The Ida Summers Child Trauma Award

For several years, Ida Summers, in the twilight years of her life has regularly put aside money from her pension and forwarded it to Cairnmillar to be used to help “little folk” who have been abused and traumatised in the earliest years of their life. The award recognises a person who has made a major contribution to the lives of many children.

Dr Margaret Rose Garrett Prize in Family Therapy

The Margaret Garrett trained in medicine at the Christian Medical College, Vellore, India, and graduated from the University of Madras. When she and her family moved to Melbourne she took up a position in anaesthetics at Box Hill and St Vincent’s Hospitals. She then sought specialist qualifications in psychiatry and became a Fellow of the ANZ College of Psychiatry. Along with her private practice in psychiatry she undertook training in Trauma Therapy at The Cairnmillar Institute. She took specialist training in Child and Family Therapy at the Austin Hospital. She was appointed Director of Child and Adolescent Mental Health in Maroochydore. At a later time, she practised at The Cairnmillar Institute and was a valued presence in several of its programs. She has now provided a Scholarship for a student undertake research in family therapy.

The Peter Doherty Prize

Nobel Laureate Professor Peter Doherty AC was for six years The Chief Patron of Cairnmillar. To honor his distinguished contribution to the organisation, Cairnmillar established The Peter Doherty prize for the most outstanding student in The Master of Counselling and Psychotherapy program.

Every scholarship transforms the lives of our students, making a real difference to their education, and to the diverse communities of which they are a part.

Students who wish to find out more about scholarship opportunities and the unique educational experience of Cairnmillar, can obtain further details at www.cairnmillar.edu.au/scholarships
Study in Australia

Every year more than two million students choose to study at private organisations like the Cairnmillar Institute. Our international reputation for excellence in the area of professional education and training are widely known.

In the past, students from many countries including Bhutan, Hungary, Kenya, Turkey, Romania, Pakistan, Israel, India, and Malaysia, have taken the opportunity to extend their professional development and train at one of Australia’s oldest schools of psychotherapy.

Our aim is for our international students to have a positive and personal learning experience that will enhance and contribute to their wide knowledge and understanding. Our international graduates continue to tell us that our programs offered them something that is practical and real.

Basic Requirements
Whatever your course of study or country of citizenship, you will need to meet the following basic requirements:
- Obtain overseas student health cover insurance (OSHC)
- No debts to the Commonwealth
- Good character
- Evidence of sound health
- Having sufficient funds
- Evidence of English language ability (IELTS test results)

For further information with respect to the health requirements please refer to the DIAC form Health Requirements for Temporary Entry to Australia at: http://www.immi.gov.au/allforms/pdf/1163i.pdf

Applications
International students can apply for admission directly through the Apply Now page on The Cairnmillar Institute website
www.cairnmillar.edu.au/highereducation/apply

Please note: there is a non-refundable $150 application fee for international students.

The application process:
- Select the program that you wish to study and ensure that you meet the minimum academic entry requirements. You will also need to check that you meet the International English Language Proficiency requirements for the selected course.
- Review the application FAQ
- Complete the online application form
- Attach the relevant documents with your application form
- Submit your application form with required documentation
- If you are eligible for the program, you will be contacted for an interview

Applications can only be submitted online and must be accompanied by documentation of all qualifications completed by the applicant as well as proof of completion. Documentation of all qualifications completed must be attested or certified by the issuing body and certified by a Justice of the Peace or Notary Public, in the country of origin of the applicant. It is not possible to process applications without the certified supporting documentation.
**Visa Application**

The criteria by which you are assessed when applying for a particular visa class are dependent on the country of issue as shown on the student’s passport. The assessment levels related generally to how likely students are to comply with their visa conditions, based on previous students’ behaviour. To determine which assessment level you are depending on which country you are from and which course you are intending to apply for, please refer to the Department of Immigration and Citizenship (DIAC) form Student Visa Program – Assessment Levels at: http://www.immi.gov.au/allforms/pdf/assessment-levels.pdf

**Fees**

For a list of course and administration fees, please refer to the Tuition Fees for International Students on our website: www.cairnmillar.edu.au/higher-education/fees

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**The International English Language Testing System (IELTS)**

International students, who do not otherwise meet the AHPRA English standards, are required to have a minimum score of 7.0 in each of the four components (listening, reading, writing and speaking) of the IELTS test, and a minimum overall band score of 7.

**More Information**

For more information, please refer to our International Student page on our website: www.cairnmillar.org.au/postgraduate-courses/international-students/
Online Learning Spaces

Students have 24 hour access to Canvas, our Learning Management System. Canvas includes a range of resources, such as timetables, policies, and forms and is the means by which announcements are communicated to students. All unit outlines and course resources including readings and lecture notes are uploaded and updated regularly. The platform also provides students with a means to have online discussions with other students in each unit.

Library

The Library at Caimmillar is a highly specialised library resource, aimed at the curriculum requirements of our students, psychological research and clinical psychology. The Library contains an eclectic mix of resources, representing modern psychological thought, research and learning; as well as a substantial collection of classic writings in psychology, including original works by many of the pioneers of psychology.

Students have access to a comprehensive and up to date range of psychology texts, monographs and journals. They also have 24 hour access to all library resources electronically, including our catalogue, and a range of online resources and databases such as Psychology and Behavioral Sciences Collection, PsychINFO, PsychARTICLES, MEDLINE complete, EBSCO Host, GALE Psychology Collection, ProQuest, Taylor & Francis, and Kanopy.

Our Librarian is available to provide support to students in terms of information requests and research requirements. Individual and group training sessions in areas such as search strategies, database use, and APA referencing are available upon demand for all students.

Psychological Test Library

A Psychological Test Library which comprises a comprehensive and up to date range of tests is available for students, to support their studies and placements. Assistance for students using the Test Library is available through the Librarian and the Test Library Supervisor.

Learning Spaces

Our lecture, tutorial and counselling rooms are fully equipped to meet student needs. A video camera, and recording facilities are available to meet the training needs of provisional psychologists and counselling and psychotherapy students. Student computers are available in the Library and computer room. Printers, photocopier, scanning facilities and WiFi are also provided.

Academic Support

Students have access to an experienced student mentor who can assist them with study skills, time management, academic progress, assistance with English language and other academic issues.

Student Welfare

Individual counselling is available for students experiencing difficulties in their personal life or the stress and anxiety associated with academic study.

Students with Special Needs,
Medical Conditions and Disabilities

Students are required to advise The Caimmillar Institute at the time of enrolment if they have a disability or medical condition that might adversely affect their academic performance. Students are expected to provide external medical certificates or reports, at their own expense. This evidence should set out their treating doctor’s views as to whether the student is fit to undertake the particular study with regard to the medical condition or disability and any particular adjustments that may be required in order for the student to participate in the course, and the nature of those adjustments.

The Caimmillar Institute reserves the right to require the student to attend a second medical examination in order to determine whether the student is fit for study. The cost of such an examination will be met by The Caimmillar Institute.
Applications
For entry into the course, students are required to submit an application through the Apply Now page on The Cairnmillar Institute website, with original or certified scanned copies of the supporting documentation as listed under Administration Criteria on the course page.

Successful applications will be invited to attend an interview with members of the School Teaching Faculty, providing students the opportunity to discuss any questions they have about the proposed course of study.

How to Apply
Applications can be lodged online at www.cairnmillar.edu.au

Recognition of Prior Learning (RPL)
Arrangements
Recognition of prior learning may be assessed through the following:

- Written application.
- A presentation of the application to the appropriate selection committee.
- Review and clarification of all supporting documentation.
- Referee feedback.

All claims for recognition of prior learning will be matched to the relevant subject outlines or project requirements. Credit transfer for an APAC accredited course is only applicable from units taught in another APAC accredited course at an equivalent AGF and APAC level.

Academic Calendar
The academic calendar with start dates for each teaching period can be found at www.cairnmillar.edu.au/higher-education/academic-calendar

Privacy
The Cairnmillar Institute acknowledges and respects the privacy of individuals. We support and endorse the National Privacy Principles contained in the Privacy Amendment (Private Sector) Act 2000 and complies with these principles whenever personal information as defined by the Act is collected by us.

Cancellation Policy
The Cairnmillar Institute reserves the right to alter any of the published arrangements, either before or during a course; or to cancel, substitute or terminate a course or unit where necessary.

Statement of Tuition Assurance
1. The Cairnmillar Institute ABN: 27 005 085 423 ACN: 005 085 423 (the first provider) must meet tuition assurance requirements for persons, other than overseas students, who are enrolled in the higher education courses we offer. This is to protect students in the event we cease to provide a course of study in which a student is enrolled.

2. These requirements are covered under the Higher Education Support Act 2003 (the Act) and chapter 2 of the Higher Education Provider Guidelines 2012 (the Guidelines), with which we must comply. The meaning of ‘ceasing to provide a course of study’ is set out in the Guidelines which are available from: http://www.comlaw.gov.au/Series/F2012L02136.

3. In the event we cease to provide a course of study in which a student is enrolled, the student is entitled to a choice of: (a) an offer of a place in a similar course of study with a second provider without any requirement to pay the second provider any student contribution or tuition fee for any replacement units (this is known as the ‘Course Assurance Option’) OR (b) a refund of the student’s upfront payments and/or re-crediting of any FEE-HELP balance for any unit of study that the student commences but does not complete because we cease to provide the course of study of which the unit forms part (this is known as the ‘Tuition Fee Repayment Option’).

4. We have met the tuition assurance requirements, as specified in the Guidelines through current membership of the Australian Council for Private Education and Training (ACPET) Australian Student Tuition Assurance Scheme (the Scheme). Contact details for ACPET (TAS Administrator) are www.acpet.edu.au Email: stas@acpet.edu.au Phone Number: 1800 657 644 go to www.cairnmillar.edu.au higher education/statement of tuition assurance for further details.
Fees

The tuition fees include course work, professional psychological practice at The Cairnmillar Institute or at external placements, individual supervision and group supervision. Unsupervised supervision sessions cannot be carried over to the following teaching period.

All fees are reviewed each year and may increase with notice. The Cairnmillar Institute reserves the right to terminate a person’s participation in a course:

- If the participant fails to meet the ongoing 80% attendance requirements and all assessment tasks.
- If the course is deemed to be beyond his or her ability.
- If the person is being disruptive in class.
- If the student breaches the Institute’s privacy and ethical conditions.
- If the student does not accept the Institute’s rules.
- If a placement is terminated by the agency for reasons to do with student conduct.

FEE-HELP

FEE-HELP is a loan scheme that assists eligible students to pay their tuition fees. It cannot be used for additional study costs such as accommodation or text books. FEE-HELP can cover all or part of a student’s tuition fees.

Am I eligible for FEE-HELP?

You are eligible for FEE-HELP if you:

- meet the citizenship and residency requirements
- are enrolled in an eligible unit of study by the census date for that unit
- have not exceeded the FEE-HELP limit and meet the tax file number (TFN) requirements.

For more information visit www.studyassist.gov.au

Centrelink

Full-time students may be eligible to receive payments from Centrelink. To determine your eligibility or for more information visit www.humanservices.gov.au

Withdrawal and Refund

All withdrawal and refund requests must be made in writing to the Academic Registrar on the appropriate Cairnmillar Institute form only. Phone calls and verbal advice are not acceptable methods of withdrawal or refund requests.

All withdrawals need to be made within four weeks of the commencement of semester, otherwise full fees apply. A student who withdraws on or prior to the census date is entitled to receive a refund of his/her tuition fees.

The Cairnmillar Institute does not accept responsibility for any changes in personal circumstances or work commitments of students.

The Cairnmillar Institute does not take any responsibility for any books or resources purchased or expenses incurred for use in its courses or programs.

Different refund arrangements apply for International Students. Further information is available by contacting the Academic Register.

Further Information

For further information, please visit our website including the Frequently Asked Question page: www.cairnmillar.org.au/postgraduate-courses/frequently-asked-questions/
Staff and Teaching Faculty

Professor Kathryn von Treuer
DBA MSc BSc(Hons) DipAppSc GCHE FAPS MAIGD FAKHRI
Executive Director

Professor Tess Knight
PhD GDipEdPsych Dip TeachSec  BEd
Head of School

Ms Mary Arnold-Turnbull
EMBA BALID AALIA

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Ms Susan Cavanaugh
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DClinPsych BSocSc(Hons) GDipPsych BA MAPS FCCLP

Ms Jennifer Coburn
MED BSc HE MA BA(Hons) MAPS PACFA

Dr James Collard
DPsych MScPsych BCom/BSocSci MAPS FCCLP

Ms BillianaDearly
MComsHumSerV PACFAClin

Dr Russell Delton
BSc (Hons) DipPsych (Masters) ClinPsych BA(Hons)

Ms Mary Dewberry
MComsPsych BA(Hons) MAPS

Ms Michelle Doolan
MClInPsychTher GDipVET BA(Hons) MAPS FCOUP

Ms Catherine Eldridge
GDipPsych BPsych MAPS

Assoc Prof Andrew Francis
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PhD Med

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Ms Kozlina
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Dr Zof Krupka
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Dr Jacquie Mills
PhD BAppScPsych(Hons)

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BPsych(Hons) PhD ClIn Psych

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